

FREEBRIDGE COMMUNITY HOUSING LIMITED

**Minutes of the Annual General Meeting held on
Monday 25 September 2006 at 7.30pm in the
Leziate Park Country Club**

SHAREHOLDING MEMBERS PRESENT:

Tenants: Philip Anderson (Chairman)
Irene Gammon
Michael Stone

Independents: Jon Allen
Anita Barnard
Barry Grant
Michael Jervis

Council: Councillor David Harwood

**NON-SHAREHOLDING BOARD MEMBERS PRESENT (permitted to speak
at the Chairman's discretion but not permitted to vote):**

Alan Booth
Hazel Fredericks
Geoffrey Hipperson
Michael Langwade

IN ATTENDANCE:

| | | |
|-------------------|---|--|
| Tony Hall | - | Chief Executive and Company Secretary |
| Sean Kent | - | Finance and Information Director |
| Christopher Smith | - | Housing Director |
| Robin Whitby | - | Assets Director |
| Gill Rejzl | - | Business and Performance Manager |
| Angus MacQueen | - | Governance Officer |

A number of representatives of Tenants of West Norfolk (TOWN) and some senior members of FCH staff attended the Meeting as observers.

1. APOLOGIES

Apologies for absence were received from Paul Leader and Peter Wilkinson. No notices of proxy had been received.

2. FINANCIAL STATEMENTS

The Meeting received the financial statements for the period from 11 May 2005 to 31 March 2006 and the Auditor's report on those financial statements.

3. APPOINTMENT OF AUDITOR

The Finance and Information Director explained the process undertaken to select the Association's Auditor.

RESOLVED: That Grant Thornton LLP be appointed as Auditor of the Association.

4. TENANT SHAREHOLDING POLICY

The Meeting received the Association's Tenant Shareholding Policy.

5. APPOINTMENT OF INDEPENDENT BOARD MEMBER

The Chief Executive explained the process undertaken to select a new Independent Board Member.

RESOLVED: That Patricia Ann Southgate be appointed as an Independent Board Member, to fill the vacancy created by the resignation of Chimi Shakohoxha.

6. POSITION REPORT 2006

The Meeting received the Position Report 2006, which included the following:

- the Board's report on the affairs of the Association;
- the Board's statement of the values and objectives of the Association;
- a statement of the current obligations of Board members to the Board and the Association;
- a statement of the skills, qualities and experience required by the Board amongst its members; and
- the Board's report on the Community Empowerment Strategy.

7. NOTICE OF APPOINTMENT OF TENANT BOARD MEMBER

The Chairman explained that, under the Association's Rules, one Tenant Board Member had been required to stand down with effect from this Meeting. Peter Wilkinson had duly stood down, and the Chairman asked that his thanks, on behalf of the Association, be placed on record for Mr Wilkinson's tireless work as a Board member, despite ongoing health problems.

The Chief Executive and Company Secretary described the process undertaken to elect the new Tenant Board Member. Two candidates had been put forward to a ballot, which had been open to all of the Association's tenants. The result of the ballot had been as follows:

| | |
|---------------|-------------|
| Sylvia Calver | 1,354 votes |
| Bill Guyan | 1,198 votes |
| Spoilt papers | 19 |

The Chairman congratulated Sylvia Calver on her appointment to Board membership.

8. ANY OTHER BUSINESS

No other business had been put forward for the Meeting to consider.

The meeting closed at 8.05pm.

CHAIRMAN