

FREEBRIDGE COMMUNITY HOUSING LIMITED

**Minutes of the Annual General Meeting held on
Monday 18 September 2017 at 6.45pm in
The Providence Street Community Centre,
Providence Street, King's Lynn**

Note: The AGM was preceded by two presentations. The first was from two members of the Tenant Panel, about the Panel's work; the second reviewed Freebridge's performance against its Business Plan, and was given by the Chief Executive and the Director of Finance and Resources.

SHAREHOLDING MEMBERS PRESENT:

Independents: Ray Johnson (Chairman)
Steve Clark
Marie Connell
Ian Pinches
Andy Walder

Tenants:

Teresa Baker	Carole Jackson
Leslie Barry	Stephen Lamprell
Gillian Berrisford	Shelley Lamprell-Josephs
Derek Carter	Anne Manning
Trudi Clapperton	Inge Martin
William Cox	Sandra Peckover
Barbara Davis	Gregory Peckover
Barbara Dewart	Jasmine Rigg
Leslie Efflett	Judith Roberts
Christine Efflett	Michael Roberts
Edwin Evans	Colin Thomson
Susan Hope	Rasa Williamson

Council: Councillor Adrian Lawrence

NON-SHAREHOLDING BOARD MEMBERS PRESENT (permitted to speak at the Chairman's discretion but not permitted to vote):

Pauleen Pratt
Colin Sampson
Simon Smith

IN ATTENDANCE:

Tony Hall	-	Chief Executive
Dave Marshall	-	Director of Finance and Resources
Angus MacQueen	-	Company Secretary

Members of the Management Team, some other Freebridge employees and a Tenant Panel Member attended the Meeting as observers.

1. APOLOGIES

Apologies for absence were received from the following Tenant Shareholders: Trevor Allington; Brian Baylis; Georgina Broughall; Sylvia Calver; Valerie Carter; Glenda Desroches; Victor Dixon; Penelope Duce; Valerie Fleming; Hayley Fletcher; Frances Fox; Angela French; Irene Gammon; Glenn Gillott; John Griffiths; Peggy Hammond; Philip Izzard; Paul Leader; John Tansley; Julie Thurlow; Leslie Thurlow; Jeanne Tunney; Josephine Wadsworth and Peter Wilkinson.

Glenda Desroches, Valerie Fleming, John Griffiths, Julie Thurlow and Leslie Thurlow had appointed William Cox as their proxy.

Georgina Broughall, Valerie Carter and Victor Dixon had appointed Derek Carter as their proxy.

2. MINUTES

Having been duly proposed and seconded, it was

RESOLVED (by 100% of those voting): That the minutes of the Annual General Meeting held on 19 September 2016 be confirmed as a correct record and signed by the Chairman.

3. AMENDMENTS TO THE RULES

The Meeting considered suggested changes to the Rules. The Company Secretary advised that Freebridge's funders (Royal Bank of Scotland), the Borough Council of King's Lynn and West Norfolk, and the Freebridge Tenant Panel had all been consulted on the changes and had indicated their support.

Having been duly proposed and seconded, it was

RESOLVED (by 100% of those voting): That the Rules of the Society be partially amended in accordance with the schedule of amendments set out in the agenda and that any three shareholders be authorised to accept any alterations made in these Rules by the Financial Conduct Authority or the Homes and Communities Agency without further consulting the Society.

4. THE BOARD'S ANNUAL REPORT TO THE ANNUAL GENERAL MEETING

The Meeting received the Board's Annual Report, which included the following:

- financial statements for the period to 31 March 2017, including:
 - the revenue accounts and balance sheet for the last accounting period
 - the Auditor's report on those accounts and balance

sheet

- the Board's report on the affairs of the Association
- the Board's statement of the values and objectives of the Association
- a statement of the current obligations of Board Members to the Board and the Association
- a statement of the skills, qualities and experience required by the Board amongst its members
- the Policy for admitting new shareholders
- the Board's report on the Community Empowerment Strategy.

5. APPOINTMENT OF AUDITOR

Having been duly proposed and seconded, it was

RESOLVED (by 100% of those voting): That Grant Thornton LLP be reappointed as Auditor of the Association.

6. BOARD REMUNERATION

The Company Secretary advised that new Board Member Remuneration levels had been agreed following an independent review as set out in the agenda. This was noted.

7. APPOINTMENT OF INDEPENDENT BOARD MEMBERS

Having been duly proposed and seconded, it was

RESOLVED:

- 1) (by 88% of those voting) That Marie Connell be reappointed as an Independent Board Member until the 2020 AGM.
- 2) (by 100% of those voting) That Ian Pinches be reappointed as an Independent Board Member until the 2020 AGM.

8. TENANT BOARD MEMBERS

The Company Secretary advised that there were currently two vacancies for Tenant Panel Members being advertised.

The meeting closed at 6.55pm.

CHAIRMAN