

FREEBRIDGE COMMUNITY HOUSING LIMITED

Minutes of the Annual General Meeting (AGM) held on Monday 18 September 2023 at 1.15pm in The Ballroom, The Duke's Head Hotel, 5 - 6 Tuesday Market Place, King's Lynn

Note: The AGM was preceded by a presentation from the Chief Executive on the Freebridge repairs service.

SHAREHOLDING MEMBERS PRESENT:

Independents: Andy Walder (Chair)
Jo Barrett
Donald McKenzie
Gill Rejzl
Simon Smith

Tenants:

Trevor Allington	Steve Everett
Wendy Bearton	Gil Fernandes
Gillian Berrisford	Frances Fox
Derek Carter	Peter Fox
Barbara Davis	Anne Manning
Christine Elflett	Michael Roberts
Leslie Elflett	Judith Roberts

Proxies:

William H Cox, as proxy for Valerie Cox

IN ATTENDANCE:

Anita Jones	-	Chief Executive
Anna Simpson	-	Director of Resources & Deputy Chief Executive
Sophie Bates	-	Director of Operations
Angus MacQueen	-	Governance Manager

Some Freebridge employees and non-shareholding members of the Customer Voice Panel attended the Meeting as observers.

1. APOLOGIES AND PROXIES

The following tenant shareholders sent apologies and did not appoint a proxy:

Patricia Adams, Leslie Barry, Desmond Spicer, Josephine Wadsworth.

The following tenant shareholders sent apologies and appointed the Chair as their proxy to vote in favour of all resolutions:

Patricia Cox, William F Cox, Angela French, Glenn Gillott, Valerie Gooding, Celia Jayne, Zinaida Kazineca, Gregory Peckover, Sandy Peckover, Dean Rawnsley, Jasmine Rigg, Jacqueline Shelton, Frances Silver.

The following tenant shareholder sent apologies and appointed Derek Carter as their proxy:

Valerie Carter.

The following tenant shareholder sent apologies and appointed William H Cox as their proxy:

Valerie Cox.

The following independent shareholders sent apologies and did not appoint a proxy:

Andrew Hill, Vicky Savage.

2. MINUTES

Having been duly proposed and seconded, it was

RESOLVED (by 100% of those voting): That the minutes of the Annual General Meeting held on 26 September 2022 be confirmed as a correct record and signed by the Chair.

3. THE BOARD'S ANNUAL REPORT TO THE ANNUAL GENERAL MEETING

The Meeting received the Board's Annual Report, which included the following:

- financial statements for the period to 31 March 2023, including:
 - the revenue accounts and balance sheet for the last accounting period
 - the Auditor's report on those accounts and balance sheet
 - the Board's report on the affairs of the Association.
- the Policy for admitting new shareholders.
- the Board's report on the Community Empowerment Strategy.

4. APPOINTMENT OF AUDITOR

Having been duly proposed and seconded, it was

RESOLVED (by 94% of those voting): That Mazars LLP be reappointed as Auditor of the Association.

5. APPOINTMENT OF BOARD MEMBER

As the number of candidates put forward for Board membership did not exceed the number of vacancies, the Chair declared, in accordance with Rule D15.4, the following candidate to be duly elected:

- Andrew Hill as a Board Member until the Annual General Meeting in 2026.

The Chair advised that he would be stepping down from the Board following the 2024 Annual General Meeting. His successor would be recruited over the next year; the process would be led by Gill Rejzl, who had been appointed to take on the role of Board Vice-Chair.

The Chair announced that Simon Smith would be leaving the Board at the conclusion of this Meeting. The Chair paid tribute to the significant contribution that Mr Smith had made as a Board Member over seven years. He had been Vice-Chair for six years and had served on the Governance and Remuneration Committee and the Audit and Risk Committee, including two years as Chair of the Governance and Remuneration Committee. He had been a great advocate for Freebridge and its tenants, regularly attending tenant events and meetings. His skills and commitment would be greatly missed.

The meeting closed at 1.25pm.

CHAIR

NOTE: Prior to the Meeting, shareholders had been invited to submit written questions, the answers to which were tabled before the start of the Meeting. Immediately before the start of the Meeting, there was a further opportunity for shareholder questions, and these were answered verbally by the Chair and the Leadership Team.